

Shed Application Form - *Cropwell Bishop Allotment Association*

- application form for permission to have a Shed, Greenhouse or other building on your plot

If you want to have a shed or greenhouse on your allotment plot, you must first ask for permission by completing the form below and submitting it to the Allotment Committee. Use a separate form for each building.

Whilst you should look upon this as little more than a formality, it is essential that you follow the steps below because:

- it is a condition of our lease for the allotment site,
- it should ensure that buildings do not adversely affect neighbouring plots.

To make your application, follow the steps outlined below.

Step 1 Complete the table below.

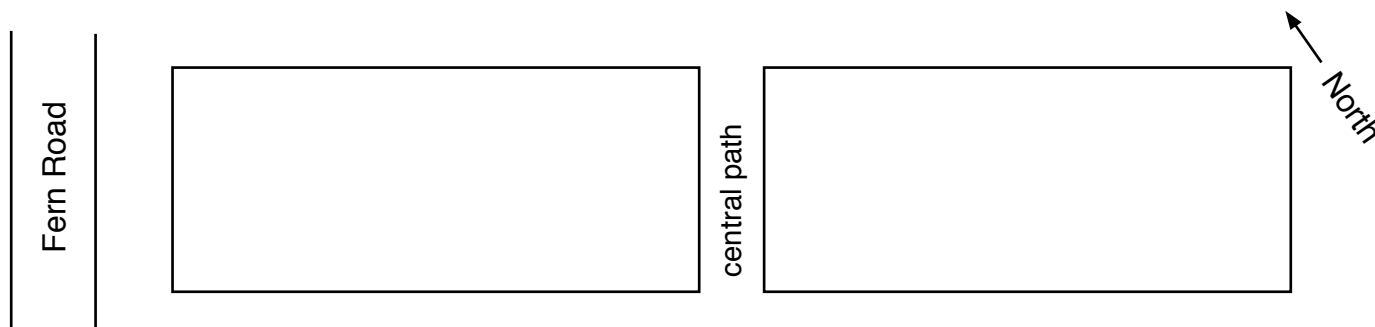
Type of building? (circle)	shed	greenhouse	polytunnel
Size of building? (fill in) (Max permitted is 2.5m x 1.8m or 8ft x 6ft)	length:	width:	height:
Main construction material as seen from outside (circle your selection)	wood	plywood/chipboard (or similar)	plastic

If you want to add additional notes about your building, please write on the other side of this form.

Step 2

In the drawing below, one of the plots should correspond to your own plot: use that one to draw the location of the proposed building. It only needs to be a simple hand drawn sketch and does not have to be drawn to scale but you must indicate its distance from the plot boundaries.

As a guide, the building should be at least as far away from a boundary as its height. For example, a 2.1m high shed should be at least 2.1m away from a boundary.



Step 3 Complete the boxes below.

Plot number:	Name of plot holder:	Signature:
		Date:

Step 4

Pass this completed form to the Secretary of the Allotment Society. You can do this in one of several ways:

- put it in the Community Box at Cropwell Bishop Post Office: it is on the wall near the Post Office counter.
- post it to the Allotment Secretary at: 74 Hoe View Road, Cropwell Bishop, Nottingham NG12 3DF
- post it through the Secretary's letterbox at the address above.
- scan the completed form and email it to: philandsal@yahoo.co.uk

Step 5

When your application has been approved, the Secretary will notify you either by email or a note through your letterbox. Once you have received this, you can go ahead with your plan.

For further copies of this form, contact Committee or download from Allotments page of: CropwellBishopPlan.co.uk